

Timely Warnings Policy

In the event that a situation arises, either on or off campus, that, in the judgment of the Crisis Management Team, constitutes an ongoing or continuing threat, the Crisis Management Team will issue a campus-wide “Timely Warning,” which will be distributed through campus e-mail to students, faculty, and staff.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Crisis Management Team may also issue a PA system announcement and/or post a notice on the college’s website at www.northark.edu in the Announcements column on the home page and on the electronic message boards located at entrances at all three campuses, providing the college community with more immediate notification.

Anyone with information warranting a Timely Warning should report the circumstances to the reception desk on the South and North Campuses or C107 on the Center Campus, or to Don Sugg (870-391-3216, C407 Center Campus), Gwen Gresham (870-391-3316, M125 South Campus), or K.C. Jones (870-391-3125, M112 South Campus).

Policy for Reporting the Annual Disclosure of Crime Statistics

The Vice President of Learning prepares the Annual Disclosure of Crime Statistics report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Northark students, faculty, and staff and the public can locate the full text of the report on the Northark web site at <http://www.northark.edu/>. The report is prepared in cooperation with the Harrison Police Department.

Campus crime, arrest, and referral statistics include those reported to designated campus officials and the Harrison Police Department.

An e-mail notification is made to all enrolled students, faculty, and staff that provides the URL to access this report on the Northark website. Copies of the report may also be obtained from the office of the Vice President of Learning in M125 on Northark’s South Campus or by calling 870-391-3316.

Reporting a Criminal Offense

Dial 9-911 from any campus telephone or 911 from any cell phone to report a crime. Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside buildings should be reported to the police department. In addition you may report a crime to the following Northark staff:

Don Sugg, Vice President for Finance and Administration	870-391-3216, M125 South Campus
Gwen Gresham, Vice President of Learning	870-391-3316, C407 Center Campus
K.C. Jones, EMS Director	870-391-3125, M112 South Campus

Follow up all 9-911 or 911 calls by completing an incident report submitted to the Crisis Management Team (CMT) Don Sugg, 391-3216, Gwen Gresham, 391-3316, or K.C. Jones at 391-3125. Incident report forms are available at the front desks on North and South Campuses and in C107 (Continuing and Community Education); please return the form to any of those locations.

Northark encourages anyone who is the victim or witness to any crime to report the incident promptly to the police. Because police reports are public records, Northark cannot hold reports of crime in confidence.

Access to Public Facilities

Between the hours of 10:00 p.m. and 6:00 a.m. Monday through Friday and on weekends, holidays and school closings, general access to Northark facilities will be restricted except for the following:

- A. Northark full and part-time employees and board members when in possession of an Employee Identification Card.
- B. Guest and/or relatives of Northark employees when accompanied by a Northark employee.
- C. Persons attending a scheduled function: the event must have been approved and scheduled by either the Public Relations and Development Office, Community Service Office, or the Athletic Department with notification to the Maintenance Department.
- D. Students and friends of Northark with written authorization from a department head, director, dean, or administrator. The authorization must be per visit and include the area and date of access and estimated length of the visit. Under very exceptional circumstances, the written authorization may be valid for multiple visits when signed by an administrator and reflecting an expiration date no longer than one (1) month from the initial date.

Maintenance staff will not open an internal area or office for anyone, including Northark employees, without direct authorization from faculty or management of the particular area or office. When deemed necessary for the protection or safeguard of Northark property, maintenance personnel may ask any individual or group for identification and/or to vacate the facility. Employees are reminded to lock and secure their respective areas at each close of business session. Even during normal hours (6:00 a.m. to 10:00 p.m.), instructors, technicians and supervisors of specific areas or buildings which contain hazardous, sensitive or expensive items should lock and secure their own facilities when they must leave and the area is unattended.

Campus Law Enforcement

North Arkansas College does not employ security personnel or campus police, but relies upon a close relationship with the Harrison Police Department. Northark maintenance staff have the authority to ask persons for identification and to determine whether individuals have lawful business at Northark. Northark maintenance staff also have the authority to issue parking warnings, but only the Harrison Police Department issues parking tickets on campus. Maintenance staff do not have security authority or arrest power, and all criminal incidents are referred to the local police who have jurisdiction on the campus.

All crime victims and witnesses are strongly encouraged to immediately report the crime first to the Harrison Police Department by calling 9-911 from any campus phone or 911 from any cell phone and then to the Crisis Management Team. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Reporting Crimes to Northark Counselors

Northark does not have specific procedures to encourage its counseling staff at their discretion to inform those whom they counsel of procedures for reporting crimes voluntarily and confidentially in the

institution's annual security report. All reports of crime will be referred to the Harrison Police Department. When a potentially dangerous threat to the Northark community arises, timely reports or warnings will be issued through e-mail announcements and announcements on the Northark web site home page and on the electronic message boards near all of the college's entrances.

Security Awareness Programs

Northark students and employees are informed of security procedures and practices through the employee and student handbooks posted on the college website and through Emergency Procedures information posted in every classroom and department.

Depending on the nature of the emergency situation, the college provides security alerts through a PA system announcement and/or a notice on the college's website at www.northark.edu in the Announcements column on the home page and on the electronic message boards located at entrances at all three campuses, providing the college community with more immediate notification.

Crime Prevention Programs

Northark does not have specific programs designed to inform students and employees about the prevention of crimes.

Criminal Activity Off Campus

Northark does not have any off-campus student organizations.

Alcoholic Beverages Policy

The possession, sale, or furnishing of alcohol on Northark's campus is governed by Arkansas law, which is strictly enforced by the Harrison Police Department. Violators are subject to college disciplinary action, criminal prosecution, fine, and imprisonment.

Illegal Drug Policy

The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws, which are strictly enforced by the Harrison Police Department. Violators are subject to college disciplinary action, criminal prosecution, fine, and imprisonment.

Alcohol and Substance Abuse Information

Conduct

In compliance with applicable federal, state and local laws, and with belief that substance abuse is detrimental to the functioning of the individual, his/her family, and the local community, North Arkansas College prohibits the possession, use or distribution of illicit drugs and alcohol on its property or at any Northark sponsored event.

Sanctions

North Arkansas College: The above prohibition applies equally to students, employees and visitors to the college. As required by law, Northark will evaluate and impose disciplinary sanctions on a case by case

basis. Such reviews will consider the severity of the individual's action(s), academic/employment record and previous offences, if any. Northark reserves the right to place students/employees on probation for a period of time determined appropriate by the institution. Subsequent offences could result in suspension from school/employment or termination of school attendance or employment.

Initial sanctions are not restricted to probation and Northark reserves the right to suspend individuals on the first offense, if the circumstances indicate such a sanction is appropriate. Northark also reserves the right to require an individual to complete a rehabilitation program before reinstating that individual in school or for employment.

Local, State and Federal: Students and employees understand that sanctions are not restricted to those imposed by North Arkansas College. Individuals are subject to the penalties imposed by local, state and federal law. The penalties for possession of and/or trafficking in illicit drugs vary, depending upon the substance(s) involved and quantity, and previous offences, if any. Fines can range from the thousands of dollars into the millions, while imprisonment can be for as long as life.

Assistance

Initial counseling for substance abuse is available through the Student Services office. A display rack outside of the Student Service office contains pamphlets on substance abuse, stress and other related topics. These pamphlets are freely available to anyone with need or interest. Should long-term counseling or rehabilitation be necessary, the individual will be referred to the various agencies and programs available in the area. Some of the local agencies/services are listed below.

Alcoholics Anonymous
902 N Maple
Harrison, AR 72601
800-808-8680

Charter Behavioral Health Clinic of Harrison
707 N Main St
Harrison, AR 72601
870-741-2658

Decision Point Prevention Resource
120 E Rush
Harrison, AR 72601
870-741-9131

Ozark Counseling Services
715 W Sherman Ave.
Harrison, AR 72601
870-741-8216

Sexual Assault Prevention and Response

The first priority of a victim of sexual assault at Northark should be to get to a place of safety. The second priority should be to seek medical treatment in a timely manner because time may be a critical factor for evidence collection and preservation. An assault should be reported directly to the Harrison Police Department (dial 9-911 from any campus phone or 911 from any cell phone); filing a police report will not obligate the victim to prosecute, but it will ensure that the victim will receive necessary medical treatment and tests, provide evidence for prosecution, and assure the victim access to confidential counseling. Northark personnel will assist the victim to notify the police, if requested. Northark does not provide on-campus mental health counseling services, but will refer the victim to an appropriate agency. The Ozark Rape Crisis Center at 870-741-4141 or toll free at 800-818-1189 provides services to victims of sexual assault within Northark's service area.

In the case of alleged sexual assault involving two Northark students, both the accuser and the accused are entitled to a hearing with the Institutional Standards and Appeals Committee, and each may be

accompanied by one person with no formal legal training as a witness to the hearing. Both accuser and accused will be informed of the outcome of the hearing. A student found guilty of sexual assault or date rape regardless of where the crime occurred could be criminally prosecuted in the state courts and may be suspended or expelled from Northark for the first offense.

Sex Offender Registration

Northark provides for its students, faculty, and staff the link to the Arkansas Crime Information Center for information about sex offenders in Arkansas in accordance with Arkansas Code Annotated §12-12-901 -- 12-12-920, the Sex Offender Registration Act of 1997. The web site can be found at <http://www.acic.org/Registration/index.htm> .